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## Standards of Practice and Donation Form for Providers

### Please read and complete the form in its entirety.

As a provider, I will uphold the ethical rights of all people regardless of race, national origin, religion, gender identity, disability, or sexual orientation. I understand the following guidelines and agree to adhere to them:

- As a care provider, I will establish, promote and effectively communicate an inclusive, non-discriminatory environment for transgender clients.
- I will work towards ensuring that transgender clients of all ages are subject to the same terms and conditions as all other clients.
- I will assure that comprehensive policies are implemented to prohibit discrimination in the delivery of services to transgender patients and their families. For the purpose of these standards the terms “family” and “families” shall be broadly construed, and shall include but not be limited to relatives by blood, adoption, marriage or declaration of domestic partnership.
- I will also ensure that this office/ institution has comprehensive and easily accessible procedures in place for patients to file and resolve complaints.
- Our office/institution will develop and implement intake and assessment procedures to ensure that they meet the needs of transgender patients of all ages and their families, reviewing existing procedures where necessary.
- The provider(s) and staff will have a basic familiarity with transgender issues as they pertain to services provided.
- All direct staff will include, when appropriate, the domestic partners and /or other chosen family members of transgender patients in discussing diagnoses and treatment plans.
- All case management and treatment plans will include and address sexual orientation and gender identity where it is a necessary and appropriate issue in client care.
- The provider(s) and staff will review confidentiality policies and ensure patient confidentiality, including information about sexual orientation and gender identity issues. Client shall be informed about data collection that includes references to sexual orientation and/or gender identity, including in what circumstances such information, whether personal identifiers may be disclosed, and how and by whom such information may be used.

